

Formatting Stylesheet for the ESWTR Journal

Please note: Your article should be formatted according to this stylesheet and will be accepted for review ONLY if it is formatted correctly. We appreciate your help.

IN GENERAL:

Please format your text in Times New Roman 12 pt, 1.5 space, justified.

Please make sure that your text is orthographically and grammatically correct, without typos, and with correct punctuation.

All bibliographical references are in footnotes that are numbered subsequently. Footnotes are inserted after punctuation; they are inserted after the quotation mark if punctuation is a part of the citation.

English titles: capitalised (see examples).

Ex.: ... as Torjesan argues.¹

Ex.: By pointing out that "...",¹ she ...

Ex.: she pointed out that "...".¹

FIRST APPEARANCE OF A TEXT IN THE ARTICLE:

The title of any work quoted must be cited in the language it's published in – if the language is different from the language of your article, you may cite the title in the respective language, but only if a translation has been published. It would be helpful if you translate quotes yourself if they are in a different language than the one you're writing in. (e.g. your article is in English, but you cite a Spanish quotation with no translation in English: for better understanding you can translate it in your own words, but please indicate in the footnote that the translation is yours.)

If a title appears for the first time, you have to give full details as following.

- 1) **Monograph:** Author with first and last name, *Title in italics: Subtitle in italics* (Publisher: City Year), series plus volume number, page.

Ex.: Karen Jo Torjesen, *When Women were Priests: Women's Leadership in the Early Church and the Scandal of their Subordination in the Rise of Christianity* (Harper Collins: San Francisco 1995), 23.

Ex.: Ulrike Wagener, *Die Ordnung des "Hauses Gottes": Der Ort von Frauen in der Ekklesiologie und Ethik der Pastoralbriefe* (Mohr Siebeck: Tübingen 1994), Wissenschaftliche Untersuchungen zum Neuen Testament 2. Reihe 65, 23.

- 2) **Edited Book:** Editor(s) with first and last name(s) (ed. or eds.), *Title in italics: secondary title in italics* (Publisher: City Year), volume number: *volume title in italics* [or] series plus volume number, page.

Only mention up to three editors – if there are more, use the phrase "et al." after first editor.

Ex.: Teresa Berger / Albert Gerhards (eds.), *Liturgie und Frauenfrage: Ein Beitrag zur Frauenforschung aus liturgiewissenschaftlicher Sicht* (EOS: St Ottilien 1990) *Pietas Liturgica* 7.

Ex.: Elisabeth Schüssler-Fiorenza (ed.), *Searching the Scriptures* (SCM: London 1994), 1: *A Feminist Introduction*.

- 3) **Article in Anthology:** Author with first and last name, "Title," in: Editor(s) with first and last name (ed. or eds.), *Title in italics: Secondary title in italics* (Publisher: City Year), volume number: *volume title*, page range of article, here page.

Bsp.: Rita Nakashima Brock, "Dusting the Bible on the Floor: A Hermeneutics of Wisdom," in: Elisabeth Schüssler-Fiorenza (ed.), *Searching the Scriptures* (SCM: London 1994), 1: *A Feminist Introduction*, 64-73, here 68.

- 4) **Article in Journal:** Author with first and last name, "Title," in: *Title of journal in italics* volume number ([month/]year), page range of article, here page.

Ex.: Hagith Sivan, "Anician Women, The Cento of Proba, and Aristocratic Conversion in the Fourth Century," in: *Vigiliae Christianae* 47 (1993), 140-157, here 143.

- 5) **Articles in encyclopaedia or dictionary:** Author with first and last name, "Title," in: *Title in italics* (Publisher: City Year), volume number, page range of article, here page.

Ex.: Paul F. Bradshaw, "Kirchenordnungen I," in: *Theologische Realenzyklopädie* (de Gruyter: Berlin 1989), 18, 663-670, here 667.

- 6) **Unpublished PhD theses or similar work:** Author with first and last name, *Title in italics* (PhD diss., university year)/(unpublished manuscript), page.

Ex.: Jane Richardson, *The Holy Spirit in the Hymns of Ephrem The Syrian* (PhD diss., Edinburgh 1991), 55.

- 7) **Self-published works by institutions:** Institution in full, *Title in italics* (self-publication, year), page.

Ex.: Ministry of Agriculture, *A History of Bark-beetles* (Eigenverlag, 1999), 22.

Other remarks:

Edition: If the quoted book isn't the first edition, please mention the number of edition with an elevated number up front the year, e.g. ³2001. If an edition is revised, extended or else, please mention this as in the following:

Ex.: Ulrike Wagener, *Die Ordnung des "Hauses Gottes": Der Ort von Frauen in der Ekklesiologie und Ethik der Pastoralbriefe* (Mohr Siebeck: Tübingen 1994, 2nd rev. and ext. ed.), *Wissenschaftliche Untersuchungen zum Neuen Testament* 2. Reihe 65, 23.

Werkausgaben/complete edition of works: Editor(s) with first and last name(s) (ed. or eds.), Author. *Title in italics: secondary title in italics*. Translated by N.N. (Publisher: City Year), volume number: *volume title in italics*, page.

Only mention the translator, if it's somebody different than the editor(s).

Ex.: Wilhelm Weischedel (ed.), Immanuel Kant. *Werkausgabe* (Suhrkamp: Berlin ¹⁵1977), 4: *Frieden durch Recht*, 23.

SUBSEQUENT REFERENCES:

... should be in short form as follows:

- 1) **Monograph:** Author's surname (with initials if any confusion is likely to arise), *Short Title in italics*, page.

Ex.: Wagener, *Die Ordnung des "Hauses Gottes"*, 93.

- 2) **Edited Book:** Editor's(s) surname(s) (ed.), *Short Title in italics*, page.

Ex.: Schüssler-Fiorenza (ed.), *A Feminist Introduction*, 14.

- 3) **Article in book, journal, dictionary etc.:** Author's surname (with initials if any confusion is likely to arise), "Short Title," page reference.

Ex.: Brock, "Dusting the Bible on the Floor," 68.

INTERNET REFERENCES

- 1) a **specific article** of an online dictionary, newspaper, journal or similar works: Author(s)/Editor(s) with first and last name, "Title," in: *Title in italics*, volume number (if available): year, page range of article, here/hier/ici page. (Internet Address, date of last access)

Bsp.: Laura Brunell / Elinor Burkett, "Feminism (sociology)".

(<http://www.britannica.com/EBchecked/topic/724633/feminism>, 10 January 2012)

Bsp.: Paul F. Bradshaw, "Kirchenordnungen I," in *Theologische Realenzyklopädie* (de Gruyter: Berlin 1989), 18, 663-670, hier 667. (<http://....>, 10 January 2012)

- 2) a **specific book**: Author with first and last name, *Title in italics: Secondary title in italics* (Publisher: City Year), series plus volume number, page (if possible). (internet address, date of last access)

ex.: K. Schröder (ed.), *Der Nonne von Engelthal Büchlein von der genaden uberlast* (Stuttgart/ Tübingen 1871), BLV 108, 2.
(<http://www.uni-giessen.de/gloning/tx/1350engt.htm>, 10 January 2012)

- 3) **"general" information** in a webpage: Address, Date of last access.

Ex.: <http://www.hds.harvard.edu/people/faculty/elisabeth-sch%C3%BCssler-fiorenza>, 10 January 2012

ABBREVIATIONS

- Please avoid abbreviations in the text as far as possible ("for example" instead of "e.g.").
- Abbreviations in bibliographical references should be indicated in square brackets when first used:

Paul F. Bradshaw, "Kirchenordnungen I", in: *Theologische Realenzyklopädie* [TRE] (Berlin: de Gruyter 1977) 18, 663-670, here 667.

- Standard abbreviations for biblical books may be used (English as listed in the Revised Standard Version; German as in *TRE*; Spanish as in:
<http://www.pastoralsj.org/biblia/index.asp?orden=0>).

OTHER ISSUES

- **Numbers** up to twelve should be written out in full.

- **Quotes** should be set in double upper quotation marks (“...”). A quote within a quote should be set in single quotation marks (‘...’). Longer quotes (more than four lines) should be indented right and left without quotation marks.
- Double quotation marks should also be used to emphasise a word in the text (don’t use italics for that).
- words in a language different from the one the article is written in should be in italics
- Variations, elisions, adjustments in citations in square brackets, e.g. “[...], [H]er”; also indicate if you emphasise a part of a citation by putting it in italics, e.g. “ ... [emphasis X.Y.]”
- Abbreviation for unknown author: N.N. – unknown year: s.a. – unknown publishing city: s.l.
- Interviews or other oral statements should be labeled as such and please mention the date of it, e.g. (unpublished interview with N.N. on 10 January 2011)
- **In English:** Please format dates as: 3 June 1996
- Please make sure that there aren’t double empty spaces in your text.
- Please differentiate between a dash (–) used to indicate an insertion in a phrase or to link two thoughts, and a hyphen (-) used to connect two words or indicate page ranges (e.g. “left-wing party” or “22-33”).
- Don’t use indents or automatic syllabisation; also don’t leave an empty line before a new paragraph.
- Titles of sections and subsections within your paper should be indicated by using bold print (sections) and italics (subsections), but not be numbered.
- Errors in terms of spelling or content in a quotation aren’t corrected but labeled with “[sic]”
- Emphasised words (in bold or italics) in a quotation should be quoted as in the original but with a comment after the bibliographical information (“emphasis in the original”)
- Please mention the exact page number of references and don’t use “f.” or “ff.”